

Healthwatch Sunderland (HWS) Executive Board  
Minutes of the meeting held Thursday, 10 March 2022  
Hope Street Xchange, Sunderland

**Attendance - Executive Board Members**

John Dean	JD	Chair
Paul Weddle	PW	Vice Chair
Gavin Barr	GB	
Andrew Carton	AC	
Chris Colley	CC	

**Attendance - Healthwatch Sunderland Staff**

Tara Johnson	TJ	Project Lead
Anna Gillingham	AG	Engagement Co-ordinator
Gemma Wilkinson-Rush	GWR	Research & Information Officer (part of the meeting only)
Wendy Hadlington	WH	Engagement Officer
Clare Render	CR	Administrator (Minute Taker)

		Action
1	<p><b>Apologies &amp; introductions</b></p> <p>Apologies have been received from Debbie Burnicle (member of the public), Andy Fox (support for Gavin Barr).</p>	
2	<p><b>Declarations of interest</b></p> <p>There were no declarations of interest.</p>	
3	<p><b>Minutes of the previous meeting</b></p> <p>The minutes of the meeting were agreed as a true record.</p> <p>3.1 Board membership - we have received an application from Pauline Scott for Board membership. Pauline will be attending the next meeting as an observer before making a final commitment.</p> <p>We have received a grant from Healthwatch England to help with Board recruitment/development.</p> <p>3.2 Health &amp; Wellbeing Scrutiny Committee - there is no formal place for HWS on this committee and we would only attend if there was something on the agenda which requires our feedback. The Board now needs to decide if they wish to take this up further. It was agreed not to take this up at this present time but to monitor it.</p>	



	Action
6.2 Pharmaceutical Needs Assessment - AG attended the last meeting which went through the consultation document. AG will provide the response from HWS to this consultation.	AG
<p>7 Work plan update</p> <p>The three main priorities that have been highlighted to put out to public vote to form our next work plan items:</p> <ul style="list-style-type: none"> <li>• Domiciliary care</li> <li>• GP access</li> <li>• Hospital discharge</li> </ul> <p>Our survey is going out mid to end of March 2022.</p>	
<p>8 Easy read breast cancer screening letters</p> <p>We are still waiting sign off for the breast cancer screening easy read letters.</p> <p>We have spoken to someone from NHS Improvements this morning and have been informed the letters are not diverse enough so there is still no date when the letters will be coming out.</p> <p>A meeting has been arranged next week to discuss this further.</p> <p>Other cancer easy read screening letters are also being looked at.</p>	
<p>9 SELF NE Ltd update</p> <p>The Care Quality Commission (CQC) have sent a response to Sunderland People First (SPF). TJ has spoken to the commissioners, and SELF NE Ltd is not commissioned by the Council, however they are working closely with the CQC and have a formal action plan in place.</p> <p>The Council would like to have a joint meeting with HWS and SPF to discuss the areas of the report they are able to and possibly undertake an enter and view visit.</p>	
<p>10 Primary Care Commissioning Committee</p> <p>JD updated the group on the last meeting he attended. This meeting covered the development of pharmacy hubs for dispensing services. The idea is to improve services.</p>	

	Action
<p><b>11 Outbreak Control Board</b></p> <p>The purpose of this Board was to co-ordinate the public health approach to COVID-19 by utilising outbreak control teams to ensure that any COVID related rules that had been issued by the government were being followed. The next meeting will be held in April. It is not clear if any meetings will be held after this date.</p> <p>JD updated the group on the last meeting he attended and gave an outline of the current COVID-19 situation in key areas relevant to the city.</p> <p>There has been a very good response rate to the COVID-19 booster however there is still a need to push the 12-15-year age group.</p>	
<p><b>12 Any other business</b></p> <p>12.1 Chair, Healthwatch South Tyneside - JD reported that Peter Bower has resigned as Chair of the Healthwatch South Tyneside Board.</p>	
<p><b>13 Date and time of next meeting</b></p> <p>The next meeting will be held Thursday, 12<sup>th</sup> May, 1330-1530. Venue to be confirmed.</p>	