

Healthwatch Sunderland (HWS) Executive Board
Minutes of the virtual meeting held via Zoom Monday, 10 May 2021

Attendance - Executive Board Members

John Dean	JD	Chair
Andrew Carton	AC	
Chris Colley	CC	
Liz Highmore	LH	

Attendance - Healthwatch Staff

Anna Gillingham	AG	Acting Project Lead
Wendy Hadlington	WH	Engagement Officer
Clare Render	CR	Administrator (Minute Taker)

Attendance - Other

Debbie Burnicle	DB	Attending as a member of the public
Philip Foster	PF	All Together Better
Linda Reiling	LR	Sunderland Clinical Commissioning Group (CCG)

		Action
1	<p>Apologies & introductions</p> <p>Apologies were received from Amanda Brown and Gavin Barr.</p>	
2	<p>Declarations of interest</p> <p>There were no declarations of interest.</p>	
3	<p>Philip Foster, All Together Better (ATB)</p> <p>Philip gave a presentation on the changes in commissioning of integrated services. This included the ATB key achievements, key objectives, and transformation priorities.</p>	
4	<p>Linda Reiling, Sunderland Clinical Commissioning Group (CCG)</p> <p>Linda gave a presentation on the update on the Sunderland exemplar site status award.</p> <p>Sunderland was awarded exemplar site status in September last year and it will run until September this year. Sunderland was awarded this status due to the level of quality of care and the level of quality oversight in terms of annual health checks across Sunderland for individuals with a learning disability.</p>	

	Action
<p>5 Minutes of previous meeting</p> <p>The minutes of the meeting were agreed as a true record.</p> <p>5.1 Healthy Economy Working Group - Liz reported that the feedback from the previous meeting will be combined with the next meeting and forward to the HWS office for circulation.</p> <p>5.2 Young Carers - Wendy reported that she hasn't heard anything with this yet but will keep in contact with the Carers Centre for any future involvement.</p> <p>5.4 Care Homes - John reported that one idea that care homes could use is the self-care apps. This could potentially be used to monitor residents' health in conjunction with the surgery nursing staff.</p> <p>It was suggested that it might be an idea to share this with the Care Homes Group, through the All Together Better organisation. John will raise this at the next Digital Accelerator Board.</p> <p>5.5 BAME Work - work plan request - A meeting has been arranged with the Trust Secretary, Andrea Hetherington, two of the BAME reps and Healthwatch.</p>	<p>LH</p> <p>JD</p>
<p>6 Safeguarding</p> <p>Anna reported that no safeguarding issues were raised in the last two months.</p>	
<p>7 External board meetings attended</p> <p>7.1 Primary Care Commissioning Committee - John briefed the group on the last meeting he attended. Discussed was the local COVID-19 vaccination programme and the development of nursing associates in primary care. It was also briefed that the CCG call centre for COVID-19 vaccinations has now closed. This task has been passed to local GP practices along with the national call centres. The minutes will be circulated once they have been received.</p> <p>7.2 Health & Wellbeing Board - the next meeting will be held in June. Our annual report is to be presented at the meeting in June.</p>	<p>JD</p>

	Action
<p>8 Team update</p> <p>A copy of the team update paper was sent to the group. Anna asked if any board members had any questions on any of the items.</p> <p>8.1 Health & social care campaigns - our stroke awareness campaign started at the beginning of May and Christine from our Board has worked with us on a video around her experience of stroke as part of this campaign. Our public stroke awareness event will take place on 19th May. The link to the video will be sent to all Board members.</p> <p>8.2 Return to the office - it has been agreed that the HWS staff can go back into the office for one day per week starting 17th May. We are also looking at the risk assessment to enable the engagement team to start going back into the community.</p>	CR
<p>9 Work plan update</p> <p>Anna briefed the group on our work plan priorities survey. From the responses we have received so far domiciliary care has received the most votes, followed by young people and carers.</p> <p>After a discussion it was agreed that we will concentrate on the All Together Better engagement work until the end of the year and then start on the domiciliary care work.</p> <p>We will also explore the possibility of undertaking some work around young people.</p>	
<p>10 Outbreak control board</p> <p>Outbreak Control Board - John briefed the group on the last Outbreak Control Board meeting he attended. Discussed were the latest COVID-19 outbreak figures and the vaccine roll-out.</p>	
<p>11 Quality Framework Action Plan</p> <p>The Quality Framework Action Plan was sent to the group. A meeting will be arranged to discuss the framework and action plans. The deadline timescales are to an extent flexible.</p>	
<p>12 Any other business</p> <p>12.1 Healthwatch England e-learning training for Board members - Andrew reported that he has completed the online training and thought it was very good. He stated that he would have liked to have undertaken this training when he first joined the Board.</p>	

	Action
12.1 Network of Healthwatch Chairs - John briefed the group on the network of regional Healthwatch chairs that has been set up. Regular meetings are now taking place to discuss Healthwatch membership on the North East & North Cumbria (NENC) Integrated Care System (ICS).	
Date of next meeting The next meeting will be held: Date: 12 th July 2021 Time: 2.00:4.00pm Venue: to be confirmed	