

Healthwatch Sunderland (HWS) Executive Board
Minutes of the virtual meeting held via Zoom Wednesday, 28 July 2021

Attendance - Executive Board Members

John Dean	JD	Chair
Gavin Barr	GB	
Amanda Brown	AB	
Andrew Carton	AC	
Chris Colley	CC	

Attendance - Healthwatch Staff

Toni McHale	TM	Project Development Manager, Pioneering Care Partnership
Anna Gillingham	AG	Engagement Coordinator
Wendy Hadlington	WH	Engagement Officer
Dave Logan	DL	Project Lead Co Durham
Clare Render	CR	Administrator (Minute Taker)

Attendance - Other

Andy Fox	AF	Supporting Gavin Barr
Debbie Burnicle	DB	Attending as a member of the public

		Action
1	<p>Apologies & introductions</p> <p>Apologies were received from Mick Butler, Paul Weddle and Liz Highmore.</p> <p>DL, the Project Lead (PL) for Healthwatch County Durham introduced himself. DL is scheduled to fill the PL vacancy in Healthwatch Sunderland. Timelines are subject to the recruitment processes. Toni McHale the Project Development Manager for Pioneering Care Partnership (PCP) introduced herself. Toni is supporting the team in the absence of a Project Lead until the PL post is filled.</p>	
2	<p>Declarations of interest</p> <p>There were no declarations of interest.</p>	
3	<p>Minutes of previous meeting</p> <p>The minutes of the meeting were agreed as a true record.</p>	

	Action
<p>4 Safeguarding</p> <p>Toni reported that no safeguarding issues were raised in the last two months.</p>	
<p>5 External board meetings attended</p> <p>5.1 Primary Care Commissioning Committee - John updated the group on the last meeting he attended. This meeting centred around plans to rescue unsafe GP practices.</p> <p>5.2 Intensive Care Society (ICS) Pulmonary Rehab Group - John updated the group on this meeting he attended. The discussion was around the use of virtual wards and Oximetry in the home.</p> <p>5.3 Sunderland Safeguarding Adult Board - John updated the group on the last two meetings he attended. The first meeting discussed how the various agencies involved could refer people to each other and work together where a person needs safeguarding. The second meeting discussed special safeguarding involving drugs and alcohol dependence.</p> <p>5.4 Healthy Economy - this Board has not met yet.</p> <p>5.5 A&E Delivery Board - Liz sent the following update for the group via email. This Board continues to meet via Teams. A great deal of the meeting consists of statistics. Sunderland's vaccine figures are very good, and preparations are underway to ensure an even better flu vaccine uptake than last year and for the administration of booster Covid vaccines.</p>	
<p>6 Team update</p> <p>A copy of the team update paper was circulated to the Board prior to the meeting. The Board were given the opportunity to ask questions relating to the team update.</p> <p>A discussion took place around the format of the team update report. Toni asked if the report was in a suitable format for the Board. Board members present agreed that it was an informative report, provides enough information without being too detailed and affords members the opportunity to ask any further questions and discuss. It was agreed to maintain the present format.</p> <p>Anna reported that the key engagement statistics were not included in this month's report and asked if members of the Board wished to have this information included in all reports. After a discussion it was agreed to supply these statistics on a quarterly basis.</p>	<p>HWS Team</p>

	Action
<p>6.1 BAME Community - Anna updated the group on the BAME work. Two meetings have now taken place between HWS, Trust reps and reps from the BAME community. As a result, the Trust is going to develop an action plan with outcomes and timelines. Once complete HW staff will attend an update meeting. It is the intention of the team to step back after this to allow communication to continue with the BAME community and the Trust. Our trusted relationship with the BAME community will ensure any future issues would be highlighted to HW.</p> <p>6.2 Following discussion, it has been agreed that the next COVID vaccine programme evaluation report will be produced in December 2021.</p> <p>6.3 Young people - Youthwatch - Together for Children and Sunderland College are keen to engage with HW to gather young people’s views on their experiences of health and social care services.</p> <p>6.4 Learning Disability - accessible communication. Andy Fox reported that the work Wendy has undertaken around this issue has resulted in NHS England Breast Screening Services producing some easy read letters which are now going to be shared nationally.</p> <p>This is an example of how local partnership working can make a difference.</p>	
<p>7 Work plan update</p> <p>7.7 Clinical Commissioning Group (CCG) GP digital engagement - Debbie asked for an update on this work plan item. Anna reported that a couple of months ago we were approached by the CCG to ascertain what role we would like to have in this work. We agreed to undertake a couple of workshops. We have not received any further information on this to date.</p>	
<p>8 Board reps for external meetings</p> <p>Anna reported that we have received requests from the Living Well Delivery Board and the Healthy Weight Steering Group for a HWS rep to attend their meetings. After a discussion it was agreed for the HWS team to look at the HWS representation at the various key meetings and groups to see if there are any gaps and whether it is necessary for HWS to be represented at all the meetings.</p> <p>It was agreed that the team will send out a list of all meetings requesting HW representation to the Board. The Board agreed to look at which meetings they could commit to, to support the team. The Board to respond to the request.</p>	<p>HWS Team</p> <p>Board</p>

		Action
<p>9 Any other business</p> <p>9.1 Liz suggested that as restrictions lift the team might review the Meaningful activity in care homes. She felt that it would be useful to know how care homes are reintroducing meaningful activity, particularly exercise to their residents. Especially as so many have been confined to their rooms during restrictions.</p> <p>The HW team reminded the Board that this exercise was carried out last December when staff and volunteers researched and produced valuable information on available activities. This was shared with care homes. Read the report</p> <p>As the team are not able to carry out visits to care homes it was agreed that this work plan item cannot be carried out that this point in time. HW can however redistribute the resources.</p> <p>9.2 Modernization of Monkwearmouth Hospital - In her absence Liz raised the following issue around the modernization of Monkwearmouth Hospital consultation. Liz found out about the 'consultation' by chance as it appeared to be carried out via 'chat' online. Participants had to type in questions and then wait for someone to type a reply. Liz thought the process woefully inadequate and thinks questions need to be asked. Liz thought the changes would make it more modern and accessible and, overall, a good idea. Locally, the main concern seems to be about the loss of the 'heritage' frontage.</p> <p>This was discussed by the group. Debbie reported that the CCG believe no service change will take place. This consultation is a building issue and the Cumbria, Northumberland, Tyne & Wear NHS Foundation Trust (CNTW) are only wanting to refurbish the building to make it fit for purpose. The CCG are seeking clarification with the CNTW.</p> <p>9.3 Healthwatch Sunderland newsletters, website, Instagram - Toni reported that we are looking at various ways to increase our newsletter subscription numbers, our website hits and Instagram followers. She asked for Board members to help with this in any way they can.</p>	<p>Team</p> <p>ALL</p>	
<p>Date of next meeting</p> <p>The next meeting will be held:</p> <p>Date: 13th September 2021</p> <p>Time: 2.00:4.00pm</p> <p>Venue: to be confirmed</p>		