

**Healthwatch Sunderland (HWS) Executive Board
Minutes of Meeting held Monday, 13 May 2019
Hope Street Xchange, Sunderland**

Attendance - Executive Board Members

John Dean	JD	Chair
Amanda Brown	AB	
Mick Butler	MB	
Andrew Carton	AC	
Paul Weddle	PW	

Attendance - Healthwatch Staff

Margaret Curtis	MC	Programme Manager
Anna Gillingham	AG	Engagement Co-ordinator (minute taker)
Wendy Hadlington	WH	Engagement Officer

Other Attendees

Debbie Burnicle	DB	Attending as member of the public
Rachael Forbister	RF	TECS Programme Manager, NHS Sunderland CCG
Dave Young	DY	Strategic Change Manager, Sunderland City Council

	Action
<p>1 Apologies & introductions</p> <p>Apologies were received from Liz Highmore and Gavin Barr. John welcomed everyone to the meeting and introductions were made for the benefit of the new Board member, Paul Weddle and Debbie Burnicle who was attending the meeting as a member of the public.</p>	
<p>2 Declarations of interest</p> <p>Mick Butler's and Andrew Carton's to amend.</p>	MC
<p>3 Minutes of previous meeting and matters arising</p> <p>The minutes of the last meeting were agreed as a true record.</p>	
<p>4 Safeguarding</p> <p>Margaret reported that no safeguarding issues were raised in the last two months.</p>	

		Action
5	<p>External board meetings attended - feedback</p> <p>A copy of the list of HWS representation at key meetings/groups was handed to the group for discussion and the following amendments to the HWS representation were made:</p> <ul style="list-style-type: none"> • Mental Health, Learning Disabilities & Autism Programme Board - Gavin Barr • Path to Excellence Stakeholder Advisory Board - Andrew Carton • Health & Wellbeing Scrutiny - Paul Weddle • Alcohol Group (JSNA) - Amanda Brown • Tobacco Alliance Group (JSNA) - Paul Weddle 	
6	<p>Team update</p> <p>Margaret briefed the group on the Team update. A copy of the team update paper was handed to the group for discussion.</p>	
7	<p>Sunderland Joint Strategic Needs Assessment (JSNA)</p> <p>John briefed the group on the JSNA presentation slides received from the Health & Wellbeing Board (H&WBB). These were shared with the group for information only at this point.</p> <p>All to read the document issued and feedback any comments. John will feedback any questions to the H&WBB.</p>	ALL / JD
8	<p>ICS - Local Healthwatch MOU and Role Description</p> <p>Margaret explained about the local Healthwatch Integrated Care System (ICS) work stream, which involves each of the northern local Healthwatch teams representing a single ICS regional workstream on behalf of all 12 local Healthwatch teams, in addition to the ICS work we are presently engaged with in Sunderland.</p> <p>Margaret asked:</p> <ul style="list-style-type: none"> • Do we want to get involved? • Who would represent? <p>John has a meeting with South Tyneside, Durham and Darlington to discuss Path to Excellence (PtE). It was agreed not to make a decision on this until after this meeting.</p> <p>All to read and feedback any comments to John.</p>	ALL

	Action
<p>9 Priorities work plan 2019/2020</p> <p>The work plan was discussed. It was agreed that due to capacity of the team there was enough work at present.</p>	
<p>10 HealthNet</p> <p>John explained that he wanted to know what was happening with HealthNet and how HWS can support this. HWS staff and John believe it would be good for HWS to be involved in future. It was agreed a meeting to be set up with Jeanette from VCAS, John and Margaret.</p>	
<p>11 Presentation: New Consultation Types & National Test Bed Initiative</p> <p>National Test Bed Initiative - Dave Young gave a presentation on the National Test Best Initiative. With initial funding a pilot project has involved 120 homes where technology has been used to help local people in Sunderland to remain safe and independent for longer. Various examples and case studies were given.</p> <p>Additional funding is now being sought and work is being carried out with providers such as Microsoft and Samsung.</p> <p>John asked how HWS could help with the evaluation of the pilot project. Dave Young replied that they were about to carry out some evaluations on those involved in the pilot and it was agreed that HWS could help with this, perhaps carrying out face to face conversations.</p> <p>John also suggested HWS could be involved in future evaluations as work develops.</p> <p>New Consultation Types - Rachael Forbister gave a presentation on the New Consultation Types available in 16 of the 40 GPs across Sunderland. This includes MJOG, Patient Access and online consultations.</p> <p>Various statics were given on how the scheme is helping patients to access services easier and in some cases quicker and how it was supporting local practices to deliver their services more efficiently.</p> <p>Wendy requested some resources from Rachael to use on engagement stalls and Amanda requested some resources for use at the Carers Centre.</p>	
<p>12 Date of next meeting</p> <p>The next meeting will be held:</p> <p>Date: Friday, 12th July 2019</p> <p>Time: 2.00:4.00pm</p> <p>Venue: to be confirmed</p>	